

## SPECIAL DISTRICT OFFICE CANDIDATE FILING INFORMATION

This information is subject to amendatory change during the 2023 session of the Idaho Legislature. If changes occur, an updated version will be made available.

#### **CANDIDATE FILING DEADLINES (I.C. 34-1404)**

May Election: March 17, 2023 (5:00 pm)

November Election: September 8, 2023 (5:00 pm)

#### **CANDIDATE WITHDRAWAL DEADLINES (I.C. 34-1405A)**

May Election: March 31, 2023

November Election: September 22, 2023

#### **FILING REQUIREMENTS**

#### A candidate must:

- 1. File a Declaration of Candidacy, AND
- 2. File a Petition of Candidacy, containing the required five (5) signatures of qualified electors verified with the County Clerk's Office prior to submission.

### DISTRICTS SCHEDULED TO HOLD CANDIDATE ELECTIONS

May Election		November Election:		
<ul><li>Auditorium</li><li>Recreational Water and Sewer (Conducted by the district)</li><li>Highway</li></ul>	<ul><li>Water and Sewer</li><li>Hospital</li><li>Weather Modification</li><li>Library</li></ul>	<ul><li>Cemetery</li><li>Fire Protection</li><li>School Board Trustees</li></ul>	<ul><li>Cities</li><li>Recreation</li></ul>	

#### **ALL CANDIDATES: DECLARATION OF CANDIDACY - FORM EC-1A**

When completing the Declaration of Candidacy, be sure to complete all fields and questions. Also, please note:

- 1. For the question, "How you would like your name to appear on the ballot," please clearly print your name exactly as you wish it to appear on the ballot. (I.C. 34-903A)
- 2. You must be **registered in the district, and if applicable, the sub-district or zone**. (Contact your County Clerk to verify that you are registered in the district, and if applicable, the sub-district or zone.)
- 3. The signature of the candidate must be notarized.

Any incomplete or missing information may void your filing.

#### NOMINATING PETITIONS - FORM EC-1B (this form may be reproduced)

Candidates for Special District Offices require: 5 signatures of eligible voters within the county (I.C. 34-1404)

All petitions must be complete.

- 1. The top portion of each petition sheet must be filled in prior to circulation.
- 2. The circulator's signature must be notarized on the bottom portion of each petition page prior to being verified by the County Clerk.

#### **CAMPAIGN FINANCE INFORMATION**

All candidates for County Office should contact the County Clerk's Office for information on reporting requirements prior to announcing candidacy, accepting donations or spending money.

Should you have additional questions, please do not hesitate to contact the County Clerk's Office.

#### **QUESTIONS**

Contact the County Clerk's Office:

Email: elections@bonnercountyid.gov

Phone: (208) 255-3631 Fax: (208) 263-9178 Personal Delivery:

Bonner County Elections Office 1500 Hwy 2 Ste 124 Sandpoint, ID 83864 Mailing Address:

Bonner County Elections Office 1500 Hwy 2 Ste 124 Sandpoint, ID 83864



### SPECIAL DISTRICT OFFICE COMPLETING THE DECLARATION OF CANDIDACY

Idaho Code 34-701(2) now requires phone numbers to be provided. Idaho Code 34-704(4) states that all information in declarations of candidacy shall be made publicly available upon request.

#### **SECTION 1: OFFICE INFORMATION**

- 1. Enter the name of the office that you will be a candidate for to the right of "Filing for the Office of."
- 2. Enter the name of the District to the right of "District Name."
- 3. Enter the term length and/or the name/number of the sub-district, zone, seat or position to the right of "Term length, sub-district, zone, seat or position (if applicable)."

#### **SECTION 2: CANDIDATE INFORMATION**

- 1. Enter your First Name, Middle Initial, Last Name and Suffix, if applicable, as it appears on your voter registration record.
- 2. Enter your Phone Number. Campaign phone numbers are now required and available upon public request. (I.C. 34-701[2], 34-704[4])
- 3. Enter your Residence Address, including the street number, street name, City, State, Zip Code and County.

#### **SECTION 3: BALLOT NAME**

- 1. Enter your Name as it will appear on the ballot. (I.C. 34-903A) (Please print clearly.)
  - a. Nicknames may be included if it is a name that is commonly known. However, nicknames that promote a particular political platform or may be deemed offensive are not allowed.
  - b. Professional identifiers are also not allowed on the ballot (i.e. Dr., M.D., PhD., Esq., CPA, etc.).

#### **SECTION 4: HOMESTEAD EXEMPTION**

1. If you or your spouse have claimed a homestead exemption, please list the address in this section. (I.C. 34-107[2], I.C. 34-701[3])

#### **SECTION 5: C-1 CAMPAIGN FINANCE INFORMATION**

Pursuant to Section 67-6603, Idaho Code, no contribution shall be received or any expenditure made by or on behalf of a candidate until they appoint a political treasurer. A candidate may appoint himself his own political treasurer.

Pursuant to Section 67-6608(1), Idaho Code, a candidate is exempt from filing reports until such a time as the candidate receives contributions or expends funds in the amount of \$500 or more.

\*\* Any candidate that reaches the \$500 threshold must create a Campaign Finance account through the Secretary of State Campaign Finance Portal.

#### **SECTION 6: CERTIFICATION**

- 1. Carefully read the certification.
- 2. Enter the date of the election in the certification.
- 3. In the presence of a notary, sign and date the Declaration of Candidacy.
  - a. The notary will then complete the bottom portion of the Declaration of Candidacy.

#### **QUESTIONS**

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**Personal Delivery:** 

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## SPECIAL DISTRICT OFFICE COMPLETING THE PETITION OF CANDIDACY

Idaho Code 34-701(2) now requires phone numbers to be provided. Idaho Code 34-704(4) states that all information in declarations of candidacy shall be made publicly available upon request.

#### **SECTION 1: OFFICE INFORMATION**

- 1. Enter the name of the office that you will be a candidate for to the right of "Filing for the Office of."
- 2. Enter the name of the District to the right of "District Name."
- 3. Enter the term length and/or the name/number of the sub-district, zone, seat or position to the right of "Term length, sub-district, zone, seat or position (if applicable)."

#### **SECTION 2: CANDIDATE INFORMATION**

- 1. Enter your Name as it will appear on the ballot. (I.C. 34-903A) (Please print clearly.)
  - a. Nicknames may be included if it is a name that is commonly known. However, nicknames that promote a particular political platform or may be deemed offensive are not allowed.
  - b. Professional identifiers are also not allowed on the ballot (i.e. Dr., M.D., PhD., Esq., CPA, etc.).

#### **SECTION 3: SIGNERS SECTION**

- 2. Enter the date of the election in the Signers Statement.
- 3. Collect signatures of qualified electors (i.e. registered voters) of your district, or if required, your subdistrict or zone.
- 4. Each individual participating in the petition must:
  - a. Sign their name.
  - b. Print their name.
  - c. Print their residence address. (Note: PO Boxes are not allowed. The listing of a PO Box will automatically invalidate the signature and it will not be counted in the number of required signatures.)
  - d. Enter the date that they signed the petition.

#### **SECTION 4: CERTIFICATION**

- 1. Enter the County in which the circulator is having the notarization completed to the right of "County of."
- 2. Enter the name of the circulator along with their county of residence in the Certification Statement.
- 3. In the presence of a notary, the circulator will sign and enter their address on the Petition of Candidacy.
  - a. The notary will then complete the bottom portion of the Petition of Candidacy.
  - b. Note: The candidate may have other individuals circulate petitions on their behalf. In this case, the individual circulating the petition will complete, sign and have notarized the Certification prior to returning the completed petition to the candidate.

#### **QUESTIONS**

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# SPECIAL DISTRICT OFFICE DECLARATION OF CANDIDACY

Idaho Code 34-701(2) now requires phone numbers to be provided. Idaho Code 34-704(4) states that all information in declarations of candidacy shall be made publicly available upon request.

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CANDIDATE FILING DEADLINES (I.C.	34-1404)		OFFICE INFORMA	TION		
May Election: March 17, 2023 (5:00 pm)  November Election: September 8, 2023 (5:00 pm)		Filing for	Filing for the Office of:			
CANDIDATE WITHDRAWAL DEADLIN	NES (I.C. 34	1-1405A)	District Name:  Term length, sub-district, zone,			
May Election: March 31, 2023						
November Election: September 22, 2023			seat or position (if applicable):			
CANDIDATE INFORMATION						
Candidate Name (As it appears on your voter registration reco			ecord.)			Candidate Phone
First	MI	Last	, ,		Suffix	(
Residence Address (As it appears on yo	our voter re	gistratio	n record.)		'	'
Street Address		City		State	Zip Code	County
BALLOT NAME						
Write your name exactly as you would like	e it to appe	ear on the	e ballot			
HOMESTEAD EXEMPTION (I.C. 34-107[2	], 34-701[3])					
Have you, or your spouse, claimed a hom	nestead ex	emption?	? □ Yes □ No			
If Yes, Please List the Address						_
Street Address		City		State	Zip Code	County
CAMPAIGN FINANCE INFORMATION				·		
☐ I do hereby certify that I am a registere finance contributions or expenditures at that time, appoint another person as	ed elector reach or e	xceed \$5	00, I will create a Car	npaign Financ		
CERTIFICATION						
myself a candidate for the office entered above that the information on this Declaration is true	e to be vote and accurat	d on at the te.	e Election to be held on t	he da	y of	
I further certify that I possess the leg qualified electors as statutorily required.	gal qualificat	tions to ho	ld said office. I submit he	erewith the nom	inating petition	containing the five (5) signatures of
Dated:			Candidate	Signature:		
Subscribed and sworn to before me this _	da	y of				
Signature:						
Notary Public in and for the State of Idaho, residing at						
My Commission Expires:						



WE TO O		
CANDIDATE FILING DEADLINES (I.C. 34-1404)	OFFICE INFORMATION	
May Election: March 17, 2023 (5:00 pm)  November Election: September 8, 2023 (5:00 pm)	Filing for the Office of:	
CANDIDATE WITHDRAWAL DEADLINES (I.C. 34-1405A)	District Name:	
May Election: March 31, 2023	Term length, sub-district, zone,	
November Election: September 22, 2023	seat or position (if applicable):	
CANDIDATE INFORMATION		
Candidate Name (As it will appear on the ballot.)		
Carratatio Name (210 it will appear on the ballot.)		
This petition must be filed in the office of the appropri or before 5:00 p.m. on the last day of filing for the Ele must have affixed thereto the names of at least five (§	ction at which you are desiring to	participate in. The submitted petition
SIGNERS STATEMENT		
I, the undersigned, being a qualified elector of the district and declare that I reside at the place set opposite my name, and the election to be held on the day of qualified elector of the State of Idaho and my residence address is of the state of Idaho and my residence address is	at I join in the petition of the candidate for , 2023, and that each for himself say	
Signature of Petitioner Printed Name	Residence Address	Date Signed
1.		
2.		
3.		
4.		
5.		
6.		
7.		
CERTIFICATION		
State of Idaho		
County of		
l,, being first duly sworn say person who signed this sheet of the foregoing petition signed his or and residence correctly, that each signer is a qualified elector of the	her name thereto in my presence: I believ	o and at least eighteen (18) years of age: that every ve that each has stated his or her name address nty of
Circulator Signature:	Address:	
Subscribed and sworn to before me this day of	,	
Notary Signature:		
Notary Public in and for the State of Idaho, residing at		
My Commission Expires:		